



Title: Biofluid Repository Consultant

ABOUT THE COMPANY

At QurAlis, we are neuro pioneers on a quest to cure. We work with a relentless pursuit of knowledge, a precise attention to craft, and an optimistic mindset to discover and develop effective precision medicines that will alter the trajectory of amyotrophic lateral sclerosis (ALS), frontotemporal dementia (FTD), and other neurodegenerative diseases. Founded by an internationally recognized team of neurodegenerative biologists from Harvard Medical School and Harvard University, QurAlis is a clinical-stage biotechnology company advancing a pipeline with therapeutic candidates that target specific components of ALS and FTD pathology and defined patient populations based on both disease-causing genetic mutation(s) and clinical biomarkers.

Summary of Position:

We are seeking a highly organized and detail-oriented individual to join our team as a Biofluid Repository Consultant. The successful candidate will be responsible for the management and maintenance of our biofluid sample repositories, ensuring the integrity, accessibility, and proper documentation of samples for research purposes. This role requires strong organizational skills, attention to detail, and a solid understanding of laboratory procedures and biosafety protocols.

Primary Job Responsibilities:

- Oversee the day-to-day operations of the biofluid repository, including sample accessioning, processing, storage, and distribution.
- Continuously evaluate and improve processes and procedures related to bio-sample collection, storage, and analysis.
- Oversee CRO partner sample management activities including sample tracking, query resolution, and lost samples.
- Collaborate across functions to ensure the successful implementation, compliance, and support of bio sample plans and management.
- Develop and maintain standard operating procedures (SOPs) for sample handling, storage, and documentation.
- Ensure compliance with regulatory requirements and biosafety protocols for the handling and storage of biofluid samples.
- Maintain accurate records of sample inventory, including sample location, quantity, and metadata.
- Collaborate with cross-functional teams to design and execute bio-sample collection, fulfill sample requests and facilitate sample distribution to support drug development programs.



- Implement quality control measures to monitor sample integrity and ensure data accuracy.
- Monitor inventory levels and coordinate procurement of supplies needed for sample processing and storage.
- Collaborate with research teams to identify opportunities for process improvement and implement best practices for sample management.
- Serve as a point of contact for internal and external inquiries regarding sample availability, distribution, and usage.

Minimum Qualifications Required:

- Bachelor's or Master's degree in biology, biochemistry, or a related field.
- Previous experience working in a laboratory setting, preferably in a biofluid repository or biobanking facility.
- Experience with biofluid repository databases and bio sample tracking tools.
- Strong understanding of laboratory techniques and procedures for sample handling, processing, and storage.
- Familiarity with regulatory requirements for the handling and storage of biological samples (e.g., HIPAA, FDA regulations).
- Excellent organizational and time management skills, with the ability to prioritize tasks and meet deadlines.
- Attention to detail and a commitment to maintaining high standards of data integrity and sample quality.
- Effective communication skills, with the ability to collaborate with cross-functional teams and communicate technical information to non-technical stakeholders.
- Experience with database management systems and laboratory information management systems (LIMS) is preferred.
- Knowledge of biosafety procedures and best practices for handling biohazardous materials.
- Ability to work independently and as part of a team in a fast-paced research environment.
- Authorized to work legally in the United States

Please send resume with cover letter to jenn.levine@techcxo.com

QurAlis is committed to equal employment opportunity and non-discrimination for all employees and qualified applicants without regard to a person's race, color, gender, age, religion, national origin, ancestry, disability, veteran status, genetic information, sexual orientation or any characteristic protected under applicable law. QurAlis will make reasonable accommodations for qualified individuals with known disabilities, in accordance with applicable law.